

# List of Responsibilities for Agriculture & Applied Sciences Ambassadors

- Mandatory attendance at all weekly meetings for fall and spring semester
- Recruitment in your assigned region – 2 Ambassadors assigned per region
- Learn information about each of the departments within the College of Agriculture
- Be available and help with on campus recruiting – Week of Welcome, Major Fair, campus tours, etc.
- Assist with College Graduation Reception
- Attend and help with College Awards and Honors Banquet
- Help with CAAS Week
- Assist at Utah Agricultural Products (Ag Day) BBQ
- Attend CAAS Council activities
- Assist with Chili Cook-off
- Attend FFA, FCCLA and 4-H conferences when held at Utah State University
- Actively seek leadership development opportunities
- Be willing to volunteer and clear your calendar to help with last minute events, even though it may be inconvenient
- Be self-motivated
- Be accountable
- Represent the University and College (Uphold the Code of Ethics)
- Give presentations to groups (large/small) and individuals
- Participate and work as a team player
- Be committed for the entire year
- Recognize that the time commitment is fairly substantial (5-8 days per semester, some evenings and Saturdays)
- Attend Mandatory Annual Retreat

### **Mandatory Ambassador Attended Events:**

- Weekly Ambassador meetings (Thursday evenings – 5:30 – 7:00 pm)
- Ambassador spring training meetings (Thursday evenings from 5:30 – 7:00 pm beginning March 17 through April 28, 2015)
- Annual retreat (May 9<sup>th</sup> and 10<sup>th</sup> – 2 weekdays for training)
- Ambassador Fall Review August 27<sup>th</sup> (Meeting will start at 2:00 pm with a BBQ after)
- Week of Welcome (August - First week of school)
- Ice Cream with the Dean (September 1<sup>st</sup>)
- Shish-kabob preparation (September - 5 hours in afternoon/evening preparing shish-kabobs for Day on Patio)
- Day on the Patio (September - 2 hours setting up, cooking, serving and cleaning up shish-kabobs sold for fund raiser as part of CAAS week)
- CAAS Awards & Honors Banquet (September - 5 hours setting up, mingling with and seating donors, and cleaning up afterwards)
- High School recruitment (September through November – approximately 4 week days visiting high schools in Utah to recruit students)
- Utah Agricultural Products BBQ (September/October – a Friday afternoon/evening setting up and a Saturday 10 am to 7 pm including clean up)
- Chili Cook-off (January/February - 5 hours on Saturday setting up, helping with judging, serving chili, and cleaning up for fund raiser – possible tour with high school students prior to the event)
- Spring Phone Blitz (March - 4 hours calling and following up with admitted students encouraging them to enroll at USU)
- Boutonniere preparation (April/May - 3 hours making flower boutonnieres for our CAAS graduating seniors and faculty)
- Graduation (May - 3 hours directing people, putting on medallions and boutonnieres, serving ice cream and cleaning up)

### **Other Events – Rotational Basis:**

- CAAS opening social
- CAAS Week activities
- Campus tours
- Other CAAS events
- CAAS closing social