



Expectations Form

Graduate Student & Advisor

As recommended by the USU School of Graduate Studies, all students and advisors should complete this form every year. There have been revisions to include Geosciences specific policies.

Student Name: _____ A#: _____ Advisor: _____

Advisor

Student

<p>We have discussed the Department of Geosciences Code of Conduct, in particular the topics linked to professional and interpersonal conduct, academic ethics, and that discrimination or harassment in any form will not be tolerated.</p>	
<p>We understand that drugs and alcohol are not allowed on University property (including vehicles) and that violation of the University's drug and alcohol policy may result in dismissal from the graduate program.</p>	
<p>We understand that satisfactory progress towards degree completion must be demonstrated. We have discussed program expectations regarding timely progress (e.g. completion of POS, thesis/dissertation proposal, completion of course deficiencies, qualifying exams). We recognize that a student who does not demonstrate satisfactory progress within a timely manner may be dismissed from the graduate program.</p>	
<p>We have discussed coursework and research credits and degree requirements.</p>	
<p>Possible funding sources have been discussed, including student grant applications, as well as associated sources, amounts, and timing for results and reports for funded projects.</p>	
<p>We have discussed program expectations regarding student presence on site (office or lab) and attendance at department seminars.</p>	
<p>We are aware that being a graduate student is equivalent to having a full-time (40 hours or more per week) job and requires regular on-site work and study. Obtaining secondary employment during the academic year is prohibited.</p>	
<p>We have discussed access to technical resources in the department/on campus and the training and any safety certifications required for use of those resources.</p>	
<p>We are aware that regulatory approval is required before data collection can begin when certain geologic materials or when humans are involved. We will prepare the appropriate regulatory applications and obtain all necessary certifications prior to conducting such research.</p>	
<p>We have discussed intellectual property (IP) issues that may arise during research including authorship on publications and the ownership of data.</p>	
<p>We are aware that a thesis/dissertation proposal should be approved by the end of the first spring semester for MS students and by the end of the second spring semester for PhD students.</p>	
<p>We are aware that funding works as follows:</p> <ul style="list-style-type: none"> • MS students typically receive two years (four semesters) of funding. Summer funding and a third year of support is not guaranteed. • MS-AEG students typically are not eligible for departmental assistantships or tuition support but may apply for departmental scholarships and are encouraged to apply for USU or outside sources of funding and scholarships. • PhD students with prior MS degree(s) are eligible for 3-4 years of support. Summer funding and additional years of support are not guaranteed. 	
<p>We are aware that students must follow the necessary steps to obtain Utah residency before the end of their first summer in the graduate program. Otherwise, the student will be responsible for paying the out-of-state portion of the tuition. (exception for international)</p>	

We have discussed the importance of acquiring research and other professional skills of value to the student's future career, the responsibility of the student to be aware of available resources, and the responsibility of the supervisor to reasonably accommodate the acquisition of the skills.

We have discussed the opportunity to attend regional, national, or international conferences, including the opportunity to present and the availability of travel funds.

We understand that editorial feedback on any written work is expected from the supervisor and that a reasonable length of time should be permitted for feedback (up to three weeks, depending on the size of the document). Similarly, the student is tasked with providing the advisor with written work in a timely manner.

We understand that shortly after finalizing the report/thesis/dissertation, that the student will organize, catalog, and store and samples generated during research and provide all data files to their advisor.

We understand that large portions of the communication in the Department of Geosciences is based upon email. Students are expected to monitor and respond to emails from advisors and administration in a timely fashion and in a professional and appropriate tone.

I **do** or **do not** agree that my name, image, and research focus may be listed with other students on the Geosciences Department webpage.

If issues arise and require follow up, please follow the procedures outlined in the graduate handbook:

1. Issues of concern must be discussed by the student and the student's advisor and then, if necessary, with the student's thesis committee.
2. If problems still exist after discussions with their advisor and committee, the student should speak with the Graduate Committee or Department Head.

Submit this form to the GPC during your first semester.

SIGNATURES

Student _____ Date _____

Advisor _____ Date _____